

How to complete the No Show Assignment in Blackboard:

1. Go to www.gptc.edu
2. Click on Current Students
3. Click on Student Dashboard
4. Click on Blackboard Login.

Once you get to this page, click the box that has Student Faculty Login Click here.

The screenshot shows the Georgia Piedmont Technical College website. At the top, there is a navigation bar with 'Home' and 'Student Resources'. Below this, there are several content blocks. The central focus is a large blue box with the Georgia Piedmont Technical College logo and the text 'Student & Faculty Login' in white, with 'CLICK HERE' in yellow below it. An orange arrow points to this box. To the left, there are sections for 'Help and Resources' (including Blackboard Logins, Helpdesk Request Form, and Browser Checks), 'GPTC Bb Support Hours' (with a 'How to Get Help with Bb' video thumbnail), and 'Blackboard Help' (with a message about reporting issues). To the right, there is a 'Blackboard Maintenance Window' notice and a 'College Announcements' section featuring a 'VOICES FOR CHANGE' graphic and a 'SPRING 2021 REGISTRATION IS NOW OPEN' banner. At the bottom, there is a 'Title IX' notice and a 'WEAPON RESTRICTED CAMPUS & CAMPUS CARRY' warning.

5. Enter your Username and Password. Click on Sign In.

The screenshot shows the Blackboard login page. At the top, there is the Georgia Piedmont Technical College logo. Below it, there is a 'Sign in to your account' section with a 'Username' field, a 'Password' field, and a 'Sign In' button. Below the form, there are instructions for users: 'Your Username/Password will be the same as your computer login'. There are also links for 'EMPLOYEES', 'STUDENTS', 'ALUMNI', and 'NEW STUDENTS'.

6. You are now in Blackboard. In the middle of the screen, look for Course List.

The screenshot shows the Blackboard user interface. On the left, there is a 'Quickly' sidebar with various actions like 'Post Announcement', 'Send Email', 'Email Instructors', etc. The main content area is titled 'Course List' and shows a list of courses for the user. An orange arrow points to the 'Course List' header. The courses listed include 'OVC', 'Courses where you are: Instructor' (with sub-items like '830_TRNG2016_MASTER_Update@BSEssential_162016'), 'Adjunct Train, 1000: Adjunct Training (Not using)', 'Courses where you are: Instructor' (with sub-items like '830_SCLAP_SANDBOX'), and 'Courses where you are: Instructor' (with sub-items like '830_BSEssentials: 830_BSEssentials (Old from GVTC)'). On the right, there is a 'Messages' section and a 'College Announcements' section with a 'Times are hard' banner.

7. Click on the course that you will need to complete the participation assignment for.
8. Then, on the left-hand side, you will see the class name. Look for "Syllabus & No Show Assignment." Click this link.
9. Go to the folder that says No Show/Participation Assignment. Click there.
10. You will see the Blackboard Orientation video and the no show assignment.
11. Click No Show Assignment.
12. Click begin No Show Assignment.
13. You will need to complete this for each class that you are enrolled in.

I.e. if you are enrolled in 4 classes, you will need to complete 4 no show assignments by the due date (first 2 weeks of the semester).