



Parent Permission Letter

Your students is enrolling in Georgia Piedmont Technical College course(s). A Georgia Piedmont Technical College (GPTC) instructor will teach this course either on the high school campus, at one of GPTC campuses, or online. This class is a college-level course, and will appear on both the college and high school transcripts.

Benefits of taking GPTC courses while in high school:

- Degree level core classes will transfer to any University System of Georgia or Technical College System of Georgia college or university plus many other colleges/universities outside of the state of Georgia.
- College credits taken through and paid for by the Dual Enrollment program do not count against HOPE Scholarship or HOPE Grant hours after from high school graduation.
- Tuition, textbooks, and most student fees are covered through the Dual Enrollment program—which means students are able to attend GPTC while in high school at little to no cost.

Students are required to adhere to all rules and regulations of both the high school and GPTC. *Please refer to the GPTC Student Handbook and the high school student handbook to review all rules and regulations.*

Participant Eligibility & Requirements:

- All Dual Enrollment programs are operated in partnership with local school systems. Students must first meet the requirements of the local school system to establish eligibility to participate in the Dual Enrollment program at Georgia Piedmont Technical College.
- Once approved by the high school counselor or high school designee, students must meet admissions requirements outlined by GPTC.
- Dual Enrollment funding is available to students in 10th-12th grade for CTAE courses, students in 11th-12th grade are eligible for academic courses. Students are eligible to receive Dual Enrollment funding, regardless of residency or citizenship, provided they attend a participating Georgia Public or Private High School or home study programs.
- Students in 9th grade are not eligible for Dual Enrollment funding. Students in 9th grade can elect to self-pay.
- Students must maintain satisfactory academic progress to remain eligible for Dual Enrollment funding. Students must successfully complete at least 67% of their attempted coursework with a minimum of a 2.0 GPA.
- Students are not eligible to repeat courses and receive Dual Enrollment funding.
- Students are ineligible to receive Dual Enrollment funding if they withdrawal from two classes. These rules apply to all colleges attended for Dual Enrollment. Please refer to the GA Futures website for information about funding eligibility.
- Dual Enrollment students are not eligible for additional forms of financial aid while still in high school.
- Some costs (course lab fees, insurance, tools, kits, supplies, etc.) associated with courses may not covered by Dual Enrollment funding or GPTC. These costs are the responsibility of the student.
- The high school counselor and the GPTC Dual Enrollment Coordinator must approve all college course taken by the high school student in order to receive Dual Enrollment funding and high school credit.





Parent Permission Letter (continued)

Academic Information

- A transcript/grade report will be sent to the high school counselor at the end of each semester by GPTC reporting the student’s final grade for the semester.
- GPTC courses failed may impact high school graduation and GPA and may prohibit students from continuing in the Dual Enrollment Program.
- All students are protected by FERPA (Family Education Rights and Privacy Act), regardless of the age of the student. Once a student begins classes, GPTC is only able to speak with the student regarding admissions, schedules, grades, etc. provided there is a FERPA release form on file with the college.

Attendance Policy

- Students are expected to be punctual and attend all classes for which they are registered.
- The attendance policy for each course will be outlined in each course syllabus. Some programs and courses at GPTC College may have more stringent attendance requirements due to the nature of the course or program. Therefore, attendance policies of courses may differ.
- All make-up work, regardless of the reason for absence, will be at the discretion of the instructor.

Students with Disabilities

- GPTC is committed to assisting students with documented disabilities, by providing reasonable accommodations for students. College students with disabilities are required to identify themselves to the college and must meet with the Disabilities Services advisor to determine an accommodation plan.

Academic Honesty

- All forms of academic dishonesty including, but not limited to, cheating on tests, plagiarism, collusion, and falsification of information will call for disciplinary action.

Photo Release Information

- I understand that my student’s name, quotations, and photographic likeness may be used in all forms and media for advertising, trade, and any other lawful purposes on behalf of GPTC or the Technical College System of Georgia and that I will not receive now or in the future compensation for this usage. I also understand that my student’s name, quotations, and photographic likeness may be posted on GPTC’s website and social media platforms and can be downloaded by any computer user on or off campus. Therefore, I agree to indemnify and hold harmless from any claims: the Technical College System of Georgia, the State of Georgia, all employees, and GPTC. I understand that it is my responsibility to notify GPTC if I refuse to have my student’s name, quotations, or photographic likeness used for the college’s unlimited purposes.

I have read and understand the above information.

Print Student Name

Print Parent/Guardian Name

Parent/Guardian Signature

Date

