

# Human Resources Diploma

## Diploma

HR12

### Curriculum

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#### **Basic Skills** **11**

- ENGL 1010 Fundamentals of English I (3)
- ENGL 1012 Fundamentals of English II (3)
- MATH 1011 Business Math (3)
- EMPL 1000 Interpersonal Relations and Professional Development (2)

#### **Occupational Courses** **46**

##### **Required Courses:**

- ACCT 1100 Financial Accounting I (4)
- COMP 1000 Introduction to Computer Literacy (3)
- MGMT 1100 Principles of Management (3)
- MGMT 1105 Organizational Behavior (3)
- MGMT 1110 Employment Law (3)
- MGMT 1115 Leadership (3)
- MGMT 1125 Business Ethics (3)
- MGMT 2115 Human Resources Management (3)
- MGMT 2120 Labor Management Relations (3)
- MGMT 2125 Performance Management (3)
- MGMT 2130 Employee Training & Development (3)
- MGMT 2135 Management Communication Tech (3)
- MGMT 2210 Project Management (3)
- MGMT 2215 Team Project (3)
- MKTG 1130 Business Regulations and Compliance (3)

#### **Total Credit Hour (minimum):** **57**