



Continuing Education

Now Enrolling

GFA 1100 (non-credit)

Introduction to On-Set Film Production

The Georgia Film Academy non-credit certification program is comprised of 18 credit hours specifically designed to provide students with a basic level of on-set film production skills, knowledge, and experience with film-industry standard organizational structure, professional equipment, and on-set procedures.

The first course, Introduction to On-Set Film Production, combines classroom instruction and hands-on experience with industry-standard equipment. The GFA also offers Specialty Craft Courses for advanced training in specialized crafts, like Set Construction & Scenic Painting, Lighting & Electric and Grip & Rigging. Even more specialty courses are in development for 2019.

Eligible students may apply for the competitive GFA Film & Television Production Internship course where they learn and hone their craft while working on the crew of a professional production.

Introduction to On-Set Film Production

Class Dates: Wednesdays, January 14 - May 7, 2018 (10:00am - 4:00pm)

Location: Gwinnett County. Class location will be announced prior to the start of the course.

To register: Complete the non-credit registration request application and email the information to kyzerj@gptc.edu. You may also register in-person (Monday –Friday 9am-2pm) at the Advanced Manufacturing Center (Building C) 8100 Bobby Williams Parkway, Covington GA 30014.

Course Fee: \$750

For more information call 404-297-9522 ext. 5044 or email kyzerj@gptc.edu



Continuing Education

Frequently Asked Questions

What are Continuing Education courses?

- Continuing Education courses are classes that help enrich your current knowledge of a particular subject matter or skill. They are usually short-term classes and can run anywhere from 1 day to a few months. These classes are considered non-credit classes as you do not receive a traditional grade of "A", "B", "C" etc. Instead, you receive a grade of Satisfactory or Unsatisfactory. When you complete a Continuing Education course, you will receive a Certificate of Course Completion. Some of our courses do lead to a Professional certification. If so, it will be noted on the course page.

Do I need to apply for admission into Georgia Piedmont Technical College to take a Continuing Education course?

- No. Continuing Education Courses are *not for college credit*, therefore formal admission is not required for our Continuing Education Courses.

How do I register for a Continuing Education Course?

- Submit your contact information on the non-credit registration request application to Gretchen Kyles at kyzerj@gptc.edu. Be sure to note the course that you are interested in by listing it on the application.
- You may also mail or hand deliver a non-credit registration request application to the Advanced Manufacturing Center (Building C) 8100 Bobby Williams Parkway, Covington GA 30014.

How can I pay for the course?

- Receipt of payment is the only way to confirm your seat in a course.
- We accept all credit/debit cards, checks, and money orders.
- Credit/debit card payments can also be accepted over the phone by calling 404-297-9522 ext. 5044.
- Checks and money orders must be delivered to the Advanced Manufacturing Center (Building C) 8100 Bobby Williams Parkway, Covington GA 30014.
- Registration deadline is one week prior to the start of the course.

Can I reserve my spot with a partial payment?

- No, we will only accept full payments for our courses.

Can I pay for my Continuing Education class on the day it starts?

- No, all payments must be received by the payment deadline, which is one week prior to the start of the course.

Cancellations

- Most classes have a minimum number of students that will ensure adequate enrollment; which is why we require registration at least one week prior to class. If enrollment is under the required number you will be notified of cancellation at least 3 days before class is to begin. You will be refunded in full.

Refunds

- 100% refunds are granted for “on campus” classes including one or two day seminars, provided a withdrawal is requested twenty-four hours before the first class is scheduled to begin. NO refunds after the first scheduled class day. Please submit your withdrawal request by email to Continuing Education at ContEd@gptc.edu
- Students registering and paying for Online Continuing Education Classes will be granted a 100% refund after notification is made to the Continuing Education Department before the 6th business day from class start date. Payments are refunded to the credit/debit account on record at the time of enrollment.



Business and Community Continuing Education Courses

WITHDRAWAL / REFUND POLICY

100% refunds are granted for “on campus” classes including one or two day seminars, provided a withdrawal is requested twenty-four hours before the first class is scheduled to begin. NO refunds after the first scheduled class day.

Classes which are paid by cash, check, credit card or money order, refunds will be issued by Georgia Piedmont Technical College Accounting and Business Services. Refunds are mailed four to six weeks after the official date of withdrawal. No refunds will be credited to the student's credit card.

Students registering and paying for Continuing Education Classes Online will be granted a 100% refund after notification is made to the Continuing Education Department before the 6th business day from class start date. Payments are refunded to the credit/debit account on record at the time of enrollment.

NOTICES FOR YOUR INFORMATION

Continuing Education (non-credit) “on-campus” classes and seminars are subject to cancellation in the event of inadequate enrollment.

Continuing Education (non-credit) classes and seminars cannot be converted to credits and cannot count toward degrees, diplomas, or technical certificates of credit.

Statement of Equal Opportunity

The Technical College System of Georgia and its constituent Technical Colleges do not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, disabled veteran, veteran of the Vietnam Era, or citizenship status (except in those special circumstances permitted or mandated by law).

Title IX Coordinator: Sadie Washington, Human Resources Coordinator, Georgia Piedmont Technical College, Bldg. A, 495 North Indian Creek Drive, Clarkston, GA 30021 (404) 297-9522, extension 1232.

This nondiscrimination policy encompasses the operation of all educational programs and activities, including admissions policies, scholarship and loan programs, athletic and other Technical College System and Technical College administered programs, including a Workforce Investment Act of 1998, (WIA) Title I financed programs. It also encompasses the employment of personnel and contracting for goods and services.

The Technical College System and Technical Colleges shall promote the realization of equal opportunity through a positive continuing program of specific practices designed to ensure the full realization of equal opportunity.