



**HUMAN RESOURCE MANAGEMENT SPECIALIST  
TWO SEMESTER TECHNICAL CERTIFICATE OF CREDIT**

**MAJOR CODE: HRM1**

**REQUIRED CREDIT HOURS: 21**

**CIP Code:52.1001**

**Program Description:** The Human Resource Management Specialist Certificate prepares individuals to perform human resources functions in the HR Department in most companies. Learning opportunities will introduce, develop and reinforce students' knowledge, skills and attitudes required for job acquisition, retention and advancement in management. Graduates will receive a Human Resources Management Specialist TCC.

Number	Course Name	Credit Hours	Prerequisites/Corequisites
<b>Technical Courses</b>			
MGMT 1100	Principles of Management	3	Pre-req: Provisional Admission
MGMT 1105	Organizational Behavior	3	Pre-req: Provisional Admission
MGMT 2115	Human Resource Management	3	Pre-req: Provisional Admission
MGMT 2125	Performance Management	3	Co-req: MGMT1100 Pre-req: Program Admission, MGMT1100, MGMT2115
MGMT 2130	Employee Training &Development	3	Pre-req: Program Admission, MGMT1100, MGMT2115
Select one of the following courses:			
MGMT 1110	Employment Law	3	Pre-req: Program Admission, MGMT1100, MGMT2115
MGMT 2120	Labor Management Relations	3	Pre-req: Program Admisson, MGMT1110
MKTG 1130	Business Regulations and Compliance	3	
MGMT XXX3	Management Elective (3 Credits)	3	

**Management Electives:** MGMT1111, MGMT1115, MGMT1120, MGMT1125, MGMT2130, MGMT2140, MGMT2145, MGMT2155, MGMT2200, MGMT2205, MGMT2216

**NOTES:** Course descriptions are available in the college catalog which can be found online at <https://www.gptc.edu/catalog>. The curriculum is subject to modification to meet changing conditions.

**Estimated Costs**

Cost Item	#	Cost
Total Credits (\$89/credit) and Course Fees	21	\$1,904
Semester Fees (\$378/semester)	2	\$756
Books and Materials		\$1,441
<b>Total Estimated Cost</b>		<b>\$4,101</b>

**NOTES:** Credit cost assumes 15 or less credits per semester and both the credit cost and fees can change over time (see <http://www.gptc.edu/index.html> for latest tuition rate and fees). Books and materials are priced at current rates for new books from the college bookstore.

**Gainful Employment Information:** No gainful employment information available for this program.

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Georgia Piedmont Technical College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award Associate of Applied Science degrees, diplomas and technical certificates of credit. Contact the [Commission on Colleges](#) at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Georgia Piedmont Technical College.The Commission should be contacted only if there is evidence that appears to support Georgia Piedmont Technical College's significant non-compliance with Commission requirements or standards. Inquiries related to normal and ongoing College operations such as admission requirements, financial aid, programs, etc., should be addressed directly to Georgia Piedmont Technical College and not to the Commission on Colleges.