



Human Resource Management Diploma

MAJOR CODE: HR12 **REQUIRED CREDIT HOURS:** 57 **CIP Code:** 52.1001

Location(s): DeKalb/S.DeKalb/Newton/Online

Program Description: The Human Resource Management program emphasizes specific professional knowledge, theory, and skills required for job acquisition and advancement in the Human Resources area. The program addresses staffing, employee compensation, defining/designing projects, and various methods employed to maximize the productivity of an organization by optimizing the effectiveness of its employees.

Course Number	Course	Credit Hours	Pre/Co-Requisite(s)
ENGL 1010	Fundamentals of English	3	Appropriate Placement Test Scores
EMPL 1000	Interpersonal Relations and Professional Development	2	Provisional Admission
MATH 1011	Business Mathematics	3	Appropriate arithmetic placement test score
ENGL 1012	Fundamentals of English II	3	ENGL1010
ACCT 1100	Financial Accounting I	4	Program Admission or Advisor Approval
COMP 1000	Introduction to Computer Literacy	3	Equivalent test score
MGMT 1100	Principles of Management	3	Provisional Admission, Co-reg MGMT1100
MGMT 1105	Organizational Behavior	3	Provisional Admission, MGMT1100
MGMT 1110	Employment Law	3	Program Admission, MGMT1100, MGMT2115
MGMT 1115	Leadership	3	Provisional Admission, Co-reg: MGMT1100
MGMT 1125	Business Ethics	3	MGMT1100, MGMT1120
MGMT 2115	Human Resource Management	3	Provisional Admission, Co-reg MGMT 1100
MGMT 2120	Labor Management Relations	3	Provisional Admission, MGMT1110
MGMT 2125	Performance Management	3	Program Admission, MGMT1100, MGMT2115
MGMT 2130	Employee Training & Development	3	Program Admission, MGMT1100, MGMT2115
MGMT 2135	Management Communication Tech.	3	Program Admission, COMP1000, MGMT1100
MGMT 2210	Project Management	3	Program Admission, COMP1000, MGMT1100, MGMT2115
MGMT 2215	Team Project	3	Advisor Approval, MGMT1100
MKTG 1130	Business Regulations & Compliance	3	
	Total	57	

Notes

- Course descriptions, and required pre/co-requisites are available in the college catalog, which can be found online at <https://www.gptc.edu/current-students/course-catalog/>.
- Changes to program requirements can be made and will be properly communicated to students.

Gainful Employment Information

- Gainful employment information for this program can be found at: <https://www.gptc.edu/Human%20Resources%20Management/HumanResourcesGE.html>

Additional Information

- As set forth in its student catalog, Georgia Piedmont Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, sex, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status(except in those

special circumstances permitted or mandated by law). Contact Dr. Perrin Alford, the ADA Coordinator at 404-297-0522, ext. 1231, ADA504Coordinator@gptc.edu or at the main DeKalb campus, 495 N. Indian Creek Drive, Clarkston, GA 30021, Room A-217; or Lolita Morrison, the Title IX Coordinator, at 404-297-9522, ext. 1210, TitleIXCoordinator@gptc.edu or at the main DeKalb campus, 495 N. Indian Creek Drive, Clarkston, GA 30021 Room A-157 for assistance.

- For more information about our graduation rates and other important program information, please visit our website at: <http://www.gptc.edu/wp-content/uploads/2018/02/Placement-rate-by-program.pdf>
- Georgia Piedmont Technical College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award Associate of Applied Science degrees, diplomas and technical certificates of credit. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Georgia Piedmont Technical College. The Commission should be contacted only if there is evidence that appears to support Georgia Piedmont Technical College's significant non-compliance with Commission requirements or standards. Inquiries related to normal and ongoing College operations such as admission requirements, financial aid, programs, etc., should be addressed directly to Georgia Piedmont Technical College and not to the Commission on Colleges.