



## Computerized Accounting Specialist Technical Certificate of Credit (TCC)

**MAJOR CODE:** CAY1    **REQUIRED CREDIT HOURS:** 21    **CIP Code:** 52.0302

**Location(s):** DeKalb/S.DeKalb/Newton/Online

**Program Description:** The Computerized Accounting Specialist technical certificate provides students with skills needed to perform a variety of accounting applications using accounting software and practical accounting procedures. Topics include—principles of accounting, computerized accounting, spreadsheet fundamentals and basic computers

Course Number	Course	Credit Hours	Pre/Co-Requisite(s)
ACCT 1100	Financial Accounting I	4	Pre-req: Program Admission or Advisor Approval
ACCT 1105	Financial Accounting II	4	Pre-req: ACCT1100, Advisor approval for Provisional Students
ACCT 1115	Computerized Accounting	3	Pre-req: ACCT1100, COMP1000
ACCT1120	Spreadsheet Applications	4	Pre-req: COMP1000
XXXX XXXX	Technical Elective	3	Pre-req: Consult your Faculty Advisor
COMP 1000	Introduction to Computer Literacy	3	Pre-req: Equivalent test score
<b>Total</b>		<b>21</b>	

### Notes

- Course descriptions, and required pre/co-requisites are available in the college catalog, which can be found online at: <https://www.gptc.edu/current-students/course-catalog/>
- Changes to program requirements can be made and will be properly communicated to students.

### Gainful Employment Information

- Gainful employment information for this program can be found at: <https://www.gptc.edu/Accounting/AccountingGE.html>

### Additional Information

- As set forth in its student catalog, Georgia Piedmont Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, sex, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). Contact Dr. Perrin Alford, the ADA Coordinator at 404-297-0522, ext. 1231, ADA504Coordinator@gptc.edu or at the main DeKalb campus, 495 N. Indian Creek Drive, Clarkston, GA 30021, Room A-217; or Lolita Morrison, the Title IX Coordinator, at 404-297-9522, ext. 1210, TitleIXCoordinator@gptc.edu or at the main DeKalb campus, 495 N. Indian Creek Drive, Clarkson, GA 30021 Room A-157 for assistance.
- For more information about our graduation rates and other important program information, please visit our website at: <http://www.gptc.edu/wp-content/uploads/2018/02/Placement-rate-by-program.pdf>
- Southern Association of Colleges and Schools to award Associate of Applied Science degrees, diplomas and technical certificates of credit. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Georgia Piedmont Technical College. The Commission should be contacted only if there is evidence that appears to support Georgia Piedmont Technical College's significant non-compliance with Commission requirements or standards. Inquiries related to normal and ongoing College operations such as admission requirements, financial aid, programs, etc., should be addressed directly to Georgia Piedmont Technical College and not to the Commission on Colleges.