

# BOOKSTORE POLICIES

## REFUNDS

- **TEXTBOOKS:** Refunds for textbooks will only be allowed during the first two weeks of each term. Refunds are “in kind” and will only be allowed for books purchased for a current semester course with a current semester receipt and ID.  
**DISCOUNTED BOOKS ARE NON-REFUNDABLE.**
- **LAB SUPPLIES: THESE MATERIALS ARE NON-REFUNDABLE.**
- **GENERAL BOOKS/REFERENCE MATERIALS/TEST PREPS/SCHOOL SUPPLIES/ELECTRONICS/SOFTWARE: PRODUCTS PURCHASED UNDER ANY OF THESE CATEGORIES ARE NON-REFUNDABLE AND NON-EXCHANGEABLE.**

Please use good judgment when purchasing **NON-REFUNDABLE** merchandise. If you have questions regarding a particular product, please ask one of our associates for assistance and detailed information. We want you to be confident of your purchase selection and will do what we can to educate you regarding any purchase decision.

## BOOK BUYBACK

We offer book “buy back” at the end of each semester. Dates are published on the Bookstore web page. We do our best to pay the most money possible for your books; however, there are many variables that influence the values of textbooks. Generally, if you have a book that has been officially adopted for use in a course scheduled for the upcoming semester, we will pay one half of the book’s retail value. If the book is not scheduled for upcoming use, we will determine a value based on wholesale market demand using industry guides. The best time to sell your books is during final exams.

**You must show a GPTC ID to be able to sell books.**

**\*We reserve the right to limit quantity and adjust price with regards to condition.\***

**\*We cannot guarantee that every book will be bought back.\***

## RETURNED CHECKS

Check cashing is handled by TELECHECK and they will process all returned checks. Currently they are charging \$35.00 for each returned check. (Contact TELECHECK directly for their policies- 800-366-2425.)

## QUESTIONS & SUGGESTIONS

Most questions can be answered by one of the Bookstore associates. We gladly welcome your suggestions and comments as we strive to serve you better. We appreciate your business and hope that you will find each and every shopping experience pleasant. If you need assistance, please don’t hesitate to let me know.

**Bookstore Manager - Martita Kendrick**  
**404-297-2400**