**Minutes of the FORWARD Council meeting for March 29, 2021**

* The FORWARD Council met virtually with President Holston and VP Shandor on Monday, March 29, 2021. President Holston provided the group with its charge, and he and VP Shandor answered questions from the group.
* It was recommended that the council select officers. Selected officers are as follows:

Walter Putman, Chair
Chasidy Parks, Vice Chair
Rontai Walker, Secretary
Felicia Ailster, 2nd Secretary

* Council will meet on a monthly basis. The group agreed to meet on the 1st Monday of the month at 2 pm.
* It was decided that the council work will most efficiently and effectively be managed by an individual or sub group assigned to focus on each of the strategic areas below:
	1. (Academic programs (new programs, program closures, or curriculum changes)
	2. Policy and procedure
	3. Student success (retention, graduation)
	4. Student enrollment (recruitment)
	5. Institutional effectiveness and continuous improvement
* Council provided introductions to get to know each other (name, department, time at GPTC, and why they are serving on the Forward Group).
* Council agreed to create an electronic form to allow stakeholders to submit their concern and ideas to the group email.
* President Holston indicated that he will communicate with the campus community about the creation of the Forward Council.
* The meeting was adjourned at 11:00

*Minutes submitted by Rontai Walker on April 7, 2021*