**FORWARD Council Meeting for 11-01-21**

1. Meeting called to order at 2:06 pm
2. Members in attendance were:

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|[x]  Felicia Ailster |
|[x]  Kristen Corkhill |
|[x]  Robert Croom |
|[x]  Neville David  |
|[x]  Tyreece Echols |
|[x]  Antwania Massey |
|[x]  Eugene McKinney |
|[x]  Shirley Pace |
|[x]  Chasidy Parks |
|[x]  Walter Putman |
|[x]  Rontai Walker |
|[x]  Maureen Watt-Heron |

~~Additional persons in attendance: Britnee Shandor, Dr. Williams, Dr. Pollard~~

1. ***Approval of previous meeting minutes --*** Motion made by Corkhill, seconded by Massey. Minutes passed unanimously
2. ***New Program Proposals***—Corkhill briefed the council on the work of the new programs committee noting that by the time it has made it to the committee, the proposals have been thoroughly vetted.

There were enough electronic “yes” (9) votes to approve the proposals.
3. ***Policy revision proposed by Britnee Shandor***—not present
4. ***Replacement of former FORWARD Council member Deloris Waithe***—Council will review list of Leader College graduates to find nominee. It was determined that strategically, it made sense to have someone from HR represented on the committee.

It was motioned to nominate Sadie Washington by Croom, seconded by David. The motion passed unanimously.

Corkhill nominated Kevin Lane to be nominated in the event that Sadie Washington is not able to serve. Massey seconded the motion and it passed unanimously.
5. ***GPTC On Demand response***—Mr. David expressed his concern over the perceived lack of employee accountability expressed in Dr. Holston’s proposal response. Believes that the issues may point to a larger issue of campus culture.
6. ***Ideas from the Forward Council***—
-Ailster mentioned the desire to improve the new hire onboarding process.
-Walker mentioned the desire to improve the employee evaluation process.
-Echols mentioned the desire to implement a more effective social media strategy to communicate with perspective students.
-McKinney mentioned the desire to re-introduce industry visits
-Croom mentioned the use of a branded, technology enhanced trailer that can be used to market the college
-Putman mentioned that he would like the college to start a drone program
7. ***Part-time employee recognition program-***Parks says that FT employees are recognized through the state, PT would have to be funded through the foundation. Currently, there are 87 that would be recognized for 5-9 years of service (YOS), 19 people recognized for 10-14 YOS, 6 people recognized for 15-19 YOS, and 6 people recognized for 20+ YOS.

Discussed a variety of options including a virtual event, a catered event, and combining the event with the Full time Grateful Gathering on November 19.

Catering options were discussed, and the council voted to use Rachel’s Southern Cuisine Catering ***IF*** the PT exclusive event option was selected by the president.
8. ***Next meeting***—December 6, 2021

Meeting adjourned at 3:23 pm

Minutes recorded and submitted by Rontai Walker