



Agency Checklist for the LEA at GPTC

Below is a list of items that must be completed before a sponsored recruit can attend the LEA at GPTC.

- Approved P.O.S.T. application completed by the agency sponsoring
- Purchase of uniforms from the school bookstore

Please use the following link to make your orders: https://bookstore.gptc.edu/buy_textbooks.asp?

You will need to select 1. Dekalb Campus, 2. LETA, 3. 1011, and 4. 1. This will take you to the correct package to order.

Feel free to reach out to Martita Kendrich at the bookstore with any purchasing questions you may have. Her email is kendrichm@gptc.edu and her extension is 1188.

Student Responsibilities

(LEA Staff will assist recruits with this process)

- Completed GPTC application, transcripts, Accuplacer scores, and a copy of the recruit's valid GA driver's license; all given to the LEA at GPTC
- Completed and signed documents:
 - OC/PAT waiver
 - Notification Regarding Consent to Release and Obtain Information
 - Financial Aid acknowledgement
- Completed online Financial Aid application
- <https://www.gptc.edu/future-students/paying-for-college/how-to-apply-for-financial-aid/>
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Other items and Duty gear to include but not limited to:

- BDU's – Khaki
- Black Tactical Boots
- Duty Belt and Under Belt – Black; Nylon or leather
- Holster for service firearm
- Double magazine case
- Handcuff case
- Minimum of 4 Belt Keepers with Leather Gear (unless using hook and loop system)
- ASP holder for expandable baton

At any time, you have a question or concern please contact the program assistant, Cassidy Kicklighter, at 404-297-9522 ext. 5046.

Thank you for choosing the Law Enforcement Academy at GA Piedmont Technical College for your training needs.