**FORWARD Council Meeting for 3-6-23**

1. Meeting called to order at 2:02 pm
2. Members in attendance were:

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|[x]  Tameillia Cain |
|[x]  Justin Clay |
|[x]  Kristin Corkhill |
|[x]  Shunteka Curtis |
|[x]  Neville David  |
|[x]  Tyreece Echols |
|[x]  Kevin Lane |
|[x]  Antwania Massey |
|[x]  Eugene McKinney |
|[ ]  Shirley Pace |
|[x]  Chasidy Parks |
|[x]  Walter Putman |
|[x]  Rontai Walker |
|[x]  Maureen Watt-Heron |

1. ***Approval of March 2023 agenda and February 2023 minutes*** – Motioned and approved agenda and minutes.
2. ***New Members:*** Corkhill and Forward Council welcomed new members, Tameillia Cain and Justin Clay. Discussed subcommittees and by laws. Advised of projects, policies and procedures.
3. ***Subcommittee Updates***: Corkhill noted for minutes that Forward Council voted electronically to approve the Flooring Installation Technician (FL41) curriculum submitted by Curriculum Subcommittee on March 1, 2023 and submitted to Dr. Holston. Tyreece Echols shared update on Computer Literacy. Group met and discussed ideas on how to address computer literacy issues. Agreed to meet and share resources. Will recruit faculty and staff to assist to improve computer literacy at GPTC.
4. ***New Proposal***: David shared details for a Biggest Loser Challenge proposal. Reward for losing the most weight. 8-12 weeks competition to improve health and wellness. Discussed logistics of proposal. Motion was made to move to Biggest Loser Challenge vote and proposal was approved to move to next stage.
5. ***Town Hall Discussion***: Corkhill placed comments and suggestions from town hall meeting in the Teams folder for everyone to review. The feedback, chat comments, suggestions are in the folder. Discussed town hall meeting and responses. Questioned if Institute Day could be used to address town hall questions and concerns. Committed to reviewing and addressing questions/concerns.
6. ***Open Discussion:*** Clay wanted to know everyone’s role in Forward Council. Corkhill explained Forward Council had 14 members and could have 4 non-voting members. Two-year tenure. Named current members and last years, as well. Corkhill also shared roles and the basic by laws. Parks wanted to know process moving forward with the Forward Council emailed forms. She wanted to make sure concerns were addressed promptly. David agreed to monitor forms and to send to appropriate committees. Discussed subcommittees. Agreed that subcommittee chairs are not needed since subcommittees only contain one or two members. Current forms had been addressed at town hall discussion. Discussed next meeting will happen on April 3, 2023. Several faculty members reminded group that Spring Break would be during that time. Group decided that to honor by laws meeting would stay on April 3, 2023 and not amended. Members need to notify Forward Council to have an excused absence. Echols asked for updates on initiative to merge Economic Development and GED business meetings with Advanced Manufacturing companies. Parks shared all of them were working together for upcoming Advanced Manufacturing cohort. Corkhill thanked all members and asked for motion for adjournment. All agreed and voted to adjourn.
7. **Next Meeting** – April 3, 2023

Meeting adjourned at 2:56 pm

Minutes recorded and submitted by Kevin Lane