**FORWARD Council Meeting for 9.11.2023**

1. Meeting called to order at 2:03 pm
2. Members in attendance were:

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|[x]  Tameillia Cain |
|[x]  Justin Clay |
|[ ]  Kristin Corkhill |
|[x]  Shunteka Curtis |
|[x]  N. André David  |
|[x]  Tyreece Echols |
|[x]  Antwania Massey |
|[x]  Walter Putman |
|[ ]  Ella Sizemore |
|[x]  Maureen Watt-Heron |
|[x]  Patricia Wilkins |
|[ ]  Dr. Tavarez Holston (ex-officio |
|[ ]  Ms. Britnee Shandor (ex-officio) |

1. ***Approval of September 2023 agenda and August 2023 minutes*** – David shared agenda. Minutes will be shared at the October meeting. Members reviewed agenda. Quorum was not present so the agenda was not binding but used to maintain order.
2. ***Guests*** – none in attendance.

1. ***Initiative Updates:***
* **Comprehensive Student Info**: Clay shared information on the use of the student ID. The handbook is vague. He asked if the body wants to work with IE to review and update the policy.
* **Artificial Intelligence** – David shared that he is working on a general policy but not for GPTC specifically. Discussed some concerns on using AI by undergrads. Justin shared that he developed an AI policy in response to scholarship applications received that appeared to use AI.
* **GPTC Apps and Biggest Loser**: David rescinded any further action on these initiatives as they have been addressed in other areas.
* **Membership**: David reminded the body of the bylaw requirement to serve on subcommittees. He will post the subcommittee sheet or send via email.
1. ***Old Business***:
* **Rockdale Campus Updates** - Echols shared there has been increased enrollment at Rockdale with two full classes. Reviewing the majors offered at Rockdale. There is an upcoming meeting to discuss program offerings and options. She will update at the next meeting. Echols discussed the Ready, Set, Go Initiative. There was a huge uptick from the increased enrollment. Volunteers are needed.
* **Drone Program Updates –** Putnam stated he is at a stall with the drone program because of the access control implementation. /he will reach out to Julie Gomez as she is at a school which has the program in Florida.
* **On Boarding Checklist** – The checklist was sent to HR and there is no further information on the progress. David will reach out to Rontai Walker to see what happened with the checklist. Reminded everyone that we need to do a better job at following up with initiatives.
1. ***Open Discussion:***
* **Town Hall –** David discussed the requirement to have a town hall and suggested the town hall should eb done prior to grateful gathering. He will discuss it with Dr. Corkhill when she returns.
* **Grateful Gathering** – David asked if the body wants to continue with giving time in service awards. An inquiry was made by Ms. Echols about council membership. She made the observation that we do not have anyone from Industrial. David suggested that the body can solicit nominations and do an email vote.
1. **Next Meeting** – October 2, 2023

Meeting adjourned at 2:48 p.m.

Minutes recorded and submitted by N. André David