



QEP Committee Meeting
Friday, October 21, 2022 | 10:00 a.m.
Meeting Minutes

Members:

- Tameilla Cain
- Kristin Corkhill
- Andre David
- Tyreece Echols
- Arthur Evans
- Jean Jones
- Antwonia Massey
- Robert Reno
- Kelly Pollard

Ex-Officio:

- Britnee Shandor
- Kaitlin Dudley
- Caroline Frick
- Julie Gomez
- Shawn Adams
- Cheree Williams
- Candice Buckley

I. Call to Order

Dr. Corkhill called the meeting to order at 10:09 a.m.

II. September meeting summary

Mapping the Way Forward working session. No meeting minutes to approve.

III. Approval of October Agenda

Mr. David called for a motion to approve the October agenda. Dr. Jones seconded; All members present unanimously approved.

IV. Ms. Gomez updates

a. *Mapping the Way Forward* recap

- i. 60+ participants
- ii. Advising dynamics of EARS and faculty advisors creates unusual training dynamic
- iii. Request for college-wide SOP for advisement training
- iv. Revise/strengthen transition from general advisement to faculty advisement
- v. Increase communication
- vi. Negative feedback focused on past practices
- vii. Dr. Williams created committee to develop New Employee Orientation to better onboard new faculty and staff (to include QEP/advisement session) with Spring target roll out.

b. SACSCOC Visit

- i. QEP Requests for modifications; plan adjustments; next steps to be sent out to committee at later date.
 - 1. Ms. Buckley recommended QR code survey to be given to students at end of advisement sessions to record experiences/collect data



2. Suggestion to create QEP subcommittee to develop student focus group to increase targeted groups and student involvement in QEP. Voting measure to be proposed at next QEP meeting
 3. Make sure budget allocation can support work for each year to keep momentum up for the five-year span
 4. “Do you know...” campaign
- c. Discussion of “Champion Plan”
- i. Motion to delay implementation of Champion Plan until 30 days after program plan finalized. Voting members present unanimously approve.

V. Next meeting

November 18th *Mapping the Way Forward II* from 9:00 – 11:30. QEP committee meeting directly after 11:30am.

VI. Adjournment

Ms. Massey motion to adjourn; Mr. Reno seconded Dr. Corkhill adjourned the meeting at 11:34 am.