



QEP Committee Meeting
Friday, February 19, 10:00 a.m.
AGENDA

Membership:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Kristin Corkhill | <input checked="" type="checkbox"/> Kelly Pollard |
| <input checked="" type="checkbox"/> Adrienne Caldwell | <input checked="" type="checkbox"/> Robert Reno |
| <input checked="" type="checkbox"/> Tyreece Echols | <input checked="" type="checkbox"/> Kaitlin Dudley (ex-officio) |
| <input checked="" type="checkbox"/> Jean Jones | <input checked="" type="checkbox"/> Britnee Shandor (ex-officio) |

I. Call to Order

Ms. Dudley called the meeting to order at 10:03 a.m.

II. Approval of January Meeting Minutes

Ms. Dudley called for a motion to approve the January meeting minutes. Ms. Corkhill approved; Dr. Jones seconded this motion. All members present unanimously approved.

III. Approval of February Agenda

Ms. Dudley called for a motion to approve the January meeting minutes. Ms. Corkhill approved; Ms. Caldwell seconded this motion. All members present unanimously approved.

IV. Selection of Committee Chair and Secretary

Ms. Dudley presented the committee with the nominees for the committee chair and secretary positions. These nominations were sent to Ms. Dudley via email prior to the meeting.

a. Chair

- i. Based on nominations from the committee, Mr. Pollard was selected to serve as the committee chair. Mr. Pollard accepted this nomination. Ms. Dudley called for a motion to approve the nomination of Mr. Pollard as the committee chair. Dr. Jones approved; Ms. Corkhill seconded. Ms. Dudley called for a final vote to approve Mr. Pollard as the chair by members raising their hands. All members present voted in favor of Mr. Pollard; therefore, he will serve at the QEP committee chair.

b. Secretary

- i. Based on nominations from the committee, Ms. Corkhill and Ms. Caldwell were selected to serve as the committee secretary. Ms. Corkhill accepted this nomination; Ms. Caldwell chose to decline. Ms. Dudley called for a motion to approve the nomination of Ms. Corkhill as the committee secretary. Ms. Echols approved; Dr. Jones seconded. Ms. Dudley called for a final vote to approve Ms. Corkhill as the secretary by members raising their hands. All members present voted in favor of Ms. Corkhill; therefore, she will serve at the QEP committee secretary.



V. Discussion of Data

- a. Prior to the meeting, members were asked to look over the PLANAR and institutional survey data and select two to three topics/areas that appear to impact student success. The following topics/areas were presented to the group as issues related to student success:
 - i. Effective communication/Follow-up
 1. Multiple committee members discussed the way in which communication barriers or miscommunications have impacted student success. The idea of diversity training was also mentioned as students, specifically the Georgia Piedmont student body, are comprised of diverse backgrounds in ethnicity, nationality, language, etc. Ms. Shandor posed the following question:
 - a. Are we [faculty and staff] dismissing differences between our students?
 2. It was also suggested that our staff and faculty need to engage in more authentic cross-training and exposure to other departments. This idea was rooted in the concerns presented by students, faculty/staff, and visitors that there tends to be a disconnect in how information is provided to individuals. If someone has a question that is better suited for academic affairs, then our college population, meaning faculty and staff, need to be aware of who works in that area, what those individuals do, and who may be best suited to assist the individual with a concern and/or question.
 - ii. Financial Aid/Financial Literacy
 1. Ms. Echols presented finances as an issue to student success. Specifically, she addressed the lack of student loans available to our students, especially those who do not qualify for any grants and/or other financial assistance. Mr. Pollard built upon this topic by stating that financial literacy, in general, seems to be an issue or hardship for our students.

Ms. Shandor asked the group if there is timidity on the student support side to turn to academics when there is a question or concern, and vice versa. Further, she asked if our faculty and staff are knowledgeable of the process students have to go through from beginning to end at GPTC (application to enrollment to graduation). Dr. Jones made the comment that it seems that those who do not know the answers to a student's question either send the student to someone else or provide misinformation. There seems to be a disconnect between what others do within the college to adequately assist and direct students.

- b. Determine next steps – solicit more broad-based input
 - i. It was briefly mentioned that the QEP committee will engage in focus groups. This topic will be discussed further at the next meeting.

VI. Next meeting

- a. March 26, 2021 | 10:00 am



VII. Adjournment

Ms. Dudley adjourned the meeting at 11:01 a.m.