



**QEP Committee Meeting**  
**Friday, January 29, 10:00 a.m.**  
**AGENDA**

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Membership:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Kristin Corkhill  | <input checked="" type="checkbox"/> Kelly Pollard                |
| <input checked="" type="checkbox"/> Adrienne Caldwell | <input checked="" type="checkbox"/> Robert Reno                  |
| <input checked="" type="checkbox"/> Tyreece Echols    | <input checked="" type="checkbox"/> Kaitlin Dudley (ex-officio)  |
| <input type="checkbox"/> Jean Jones                   | <input checked="" type="checkbox"/> Britnee Shandor (ex-officio) |

**I. Call to Order**

Ms. Dudley called the meeting to order at 10:04 a.m.

**II. Purpose and Mission**

Ms. Shandor provided a brief overview of the college's Quality Enhancement Plan (QEP) purpose and mission. In her discussion, she stated that the college determines the focus of the QEP as it relates to student success. Therefore, equity and student performance are essential parts of the QEP topic selection and process.

In 2018, the college entered its fifth-year interim for QEP.

**III. Presentation of Survey Results & Perkins Data**

Ms. Shandor and Ms. Dudley briefly addressed the institutional survey results and PLANAR data provided to members via email prior to the meeting. In discussing the results and data, Ms. Dudley posed the following questions to the group:

What areas do you see and/or believe, based on student conversations or experience, the college needs more student support? What barriers are in place for student success?

Members provided a few areas for improvement that also serve as possible barriers for students. These included:

- Finances
  - Students, especially during the current pandemic, are juggling costs of schooling, childcare, bills, etc.
  - Mr. Pollard discussed the lack of financial literacy amongst students.
- Communication/Broad Messaging
  - Communication with individual students has been successful, generally, but broad-audience communications leave room for improvement. Students may get lost in what their next steps are for registering, paying, etc.
- Lack of New Student/Possible Student Follow-Through
  - The college is seeing an increase in new applications, but there is a noticeable decline in the number of students actually admitted. Potential students are not following through with the admissions process.



- Ms. Echols suggested that the free application period may have led to an increase in applications due to the convenience and lack of associated cost.
- Distance Education
  - While a majority of students are enrolled in online courses this year, online pass rates are lower than any other schedule type. Members discussed the lack of investment students may have when it comes to online learning. Ms. Reno stated that students, specifically in his English courses, are not passing the course due to a lack of submitted coursework. It is worth addressing if this lack of student follow-through with assignments is correlated to the level of the course and accompanying coursework, or possibly the student being overwhelmed with the information and individual commitment to an online course.
- Early Alerts
  - In continuation of the distance education discussion, Ms. Corkhill inquired if students are receiving early alerts and interventions when they appear to be struggling in a course. Further, she posed the question if out-of-classroom supports are in place and actually helping students who may be struggling.

During a discussion of the PLANAR data, Ms. Shandor addressed the difference in female enrollees and female graduates at Georgia Piedmont. The college is made-up of majority female enrollees, but the graduation rate for females is not as high as expected based on enrollment numbers and course pass rate numbers.

- Mr. Reno stated that the dual-enrollment (DE) numbers for the college show a majority female demographic. Therefore, this DE demographic difference may be contributing to the differences in male/female enrollment and graduation rates.

Following this discussion, Ms. Corkhill suggested following up with those students who withdraw from a course or end their education at the college without graduating to determine what factors are contributing to these decisions.

Lastly, Ms. Shandor discussed the timeline for the QEP selection and implementation process. As of right now, the group is to work on narrowing down some general topics for consideration.

#### **IV. Selection of Committee Chair and Secretary**

The committee will nominate and select a chair and secretary at the February meeting.

#### **V. Next meeting**

- Friday, February 19 at 10:00 a.m.

#### **VI. Adjournment**

Ms. Dudley adjourned the meeting at 10:59 a.m.